



November 29, 2018

To Whom it may Concern:

I am writing this letter of recommendation for Ashley Small. Ashley is a second year student in the Butler Community Early College Business Academy. She will graduate in May with a high school diploma and with an Associate's Degree from Butler.

Ashley is a student worker for our Andover Academy Director. She is prompt, professional and a good representative for Butler to all who come into our office.

She is also an excellent student currently earning all As this semester. Her cumulative GPA is 3.89.

I personally worked with Ashley when we had 150 middle school students visit our Academy sites. Ashley was in charge of her own small groups (six total throughout the day). She shared some of her experiences in the Early College Academy and also explained some basic concepts using some high engagement strategies.

Although I don't know what you are seeking, I can highly recommend Ashley as an employee or representative of your organization.

Please feel free to contact me if you have any questions.

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